

Mahatma Education Society's
PILLAI COLLEGE OF ARCHITECTURE, NEW PANVEL
Internal Quality Assurance Cell


Date: 12th December 2019

NOTICE

A meeting of the members of the IQAC of Pillai College of Architecture will be held on 17th December 2019, at 3 p.m. at the conference room to discuss the following agenda:

Agenda:

1. To review the data collection efforts under each of the seven criteria of NAAC.
2. To discuss the integrating student activities with value added courses.


Prof. (Dr.) Sudnya Mahimkar
Principal



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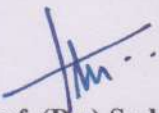
Date: 15th January 2020

NOTICE

A meeting of the members of the IQAC of Pillai College of Architecture will be held on 21st January 2020, at 2 p.m. at the conference room to discuss the following agenda:

Agenda:

1. To review the data collection efforts under each of the seven criteria of NAAC.
2. To discuss the path forward to prepare for NAAC accreditation.


Prof. (Dr.) Sudnya Mahimkar
Principal



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Minutes of the Meeting 3_ (2019-20)

Date: 21 January, 2.00 pm, Venue: Conference Room of the college

Agenda:

1. To review the data collection efforts under each of the seven criteria of NAAC.
2. To discuss the path forward to prepare for NAAC accreditation.

Report:

1. The meeting was chaired by Principal Dr. Sudnya Mahimkar who welcomed the members to the meeting. Dr. Priam Pillai, COO of the MES also joined the meeting.
2. Dr. Pillai had shared google sheets delineating the key indicators of each the criterion. He discussed the indicators, particularly the quantitative ones, reviewed the data collected by the criteria incharges and gave suggestions about moving forward.
3. The new changes in the NAAC manual were discussed in the meeting. Dr. Pillai advised to focus on the indicators with more marks and to orient the efforts of the college towards achieving the expectations set by such indicators.

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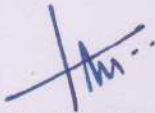
Date: 25th February 2020

NOTICE

A meeting of the members of the IQAC of Pillai College of Architecture will be held on 2nd March 2020, at 3 p.m. at the conference room to discuss the following agenda:

Agenda:

1. To discuss the faculty self-assessment formats/ requirements by the MES.
2. To review the activities of the IQAC in the academic year.
3. To adopt procedures and plan for the activities of the year 2020-21.


Prof. (Dr.) Sudnya Mahimkar
Principal



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Minutes of the Meeting 4_ (2019-20)

Date: 02 March, 3.00 pm, Venue: Conference Room of the college

Agenda:

1. To discuss the faculty self-assessment formats/ requirements by the MES.
2. To review the activities of the IQAC in the academic year.
3. To adopt procedures and plan for the activities of the year 2020-21.

Report:

1. The meeting was chaired by Principal Dr. Sudnya Mahimkar who welcomed the members to the meeting.
2. Dr. Mahimkar updated about the requirements of self-assessment to be completed by all faculty members.
3. Prof. Smita Dalvi listed out the initiatives of the IQAC and various activities conducted in the year 2018-19 by the college with initiatives by various faculty members.

Some of these are as follows:

- Mentorship programme across all the years with participation of all faculty members
- Student feedback
- Examiners' feedback (for the juries conducted in various subjects)
- Academic planning, reporting and review
- Conduct of annual convocation and prize distribution ceremony
- Conduct of workshops for value added course
- Conduct of several activities by the Student Council, Alegria, Kinesthesia participation
- Participation in Social Service Day of MES and other social service activities by Anubhuti
- Publication of Tekton Journal, Vox magazine and Picagram newsletters
- Conduct of Mindscape Festival at Urban Haat – A Public festival of idea
- Conduct of Tekton-Talks – public lecture series
- Orientation week for incoming students
- Orientation for internship and career counselling for senior students.
- Activities of Women Development Cell
- Study-Tour documentations
- Signing of MoUs with NGOs
- Documentation and reporting of activities with regular updating of the college website

4. The meeting concluded with vote of thanks by the IQAC co-ordinator.

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Date: 22 April 2020

NOTICE



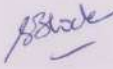

A meeting of the members of the IQAC of Pillai College of Architecture will be held on 30 April 2020 at 10.00 a.m. via video conferencing, where you are requested to remain present.

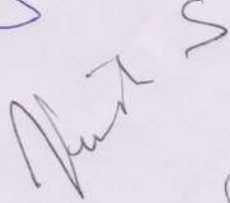
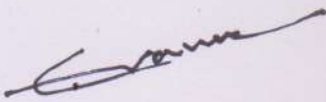
Agenda:


1. To review the collection of data about the closing of the academic year after the lockdown.
2. To discuss the procedures to be adopted for effective curriculum delivery in an online mode for the new academic semester.
3. To discuss the activities for 2020-21.


Prof. (Dr.) Sudnya Mahimkar
Principal





Minutes of the Meeting 1_(2020-21)

Date: 30 April 2020, 10.00 am, on Google Meet

Agenda:

1. To review the collection of data about the closing of the academic year after the lockdown.
2. To discuss the procedures to be adopted for effective curriculum delivery in an online mode for the new academic semester.
3. To discuss the activities for 2020-21

Report:

1. The meeting was chaired by Principal Dr. Sudnya Mahimkar who welcomed the members to the meeting.
2. Dr. Mahimkar updated the members about the Work from Home reports submitted by the faculty members. She also updated about the end of the term course reports to be filed by the faculty members.
3. It was decided to hold mock juries for the final year students for their thesis projects in anticipation of university online viva for the same. Prof. Tejashree Lakras was requested to organise the same with help of all the DD guides and collect their feedback on the status of work done by the students and their readiness to appear for online examination.
4. It was also decided to hold an academic review meeting by the IQAC to account for experience of online completion of the semester by AD and Technology teachers.
5. It was decided that the teaching plans will be made for the next academic term taking into consideration possibility of first 8 to 10 weeks of online learning till further guidelines by the authorities. E-lectures to be prepared by the teachers for the first few weeks before the start of the term in June. Google classroom to be formed for each course for communicating instructions, assignments and course material. Google meet which is part of the G-suite subscribed for the MES email ID users to be adopted for conduct of online classes. It was decided to set up whatapp groups for each class for day-to-day communication with the students. It was decided to reach out to the students via the mentorship programme. It was suggested to source training videos for using these apps and to answer doubts and difficulties faced by the faculty members.
6. It was decided to enthuse the student body for remote activities and a sense of togetherness by mobilising several online co-curricular activities. Suggestions to be invited from the faculty members and student representatives.
7. The meeting concluded by a vote of thanks by the IQAC co-ordinator. This meeting was to be followed by the faculty meeting.