

Mahatma Education Society's
Pillai College of Architecture, New Panvel
Internal Quality Assurance Cell

Date: 21 September 2020

NOTICE

A meeting of the members of the IQAC will be held on
22 September 2020 at 12.30 pm, at the conference room to discuss the following agenda:

1. To review the concluded semester and to discuss the processes to be adopted for next semester again to be conducted with remote learning.
2. To discuss the activities conducted and planned during the academic year.

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21/09/2020*

Prof. (Dr.) Sudnya Mahimkar
Principal
Chairperson, IQAC

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Minutes of the Meeting 2 _(2020-21)

Date: 22 September 2020, 12.30 pm, conference room of the college

Agenda:

1. To review the processes adopted in the ongoing semester for remote co-ordination of activities.
2. To discuss the activities conducted and planned.

Report:

1. The meeting was chaired by Principal Dr. Sudnya Mahimkar who welcomed the members to the meeting. Since the college was partially reopened for the faculty and the staff, it was decided to hold the meeting in person.
2. Dr. Mahimkar updated the members about the efforts taken by faculty members in different years for the academic co-ordination and curriculum delivery. She updated the members about the monitoring the remote learning by way of mid-term reports of all the courses. She discussed the challenges posed by this new scenario as well as the opportunities presented by it.
3. Prof. Smita Dalvi summarised the various initiatives taken up during the semester for online co-curricular activities initiated by several faculty members with assistance of the student council. Some of the principal activities were as follows:
 - A] Consolidation of all the guest lectures and expert lectures in a single series – 'ArchiLogics' – to build up the collective engagement of all students.
 - B] Launching of 'PiCA Alumni Talks' – to highlight the good professional work being done by PiCA alumni and to foster communication of the current students with the alumni body. This is also being done to commemorate the Golden Jubilee year of the MES in which alumni engagement is one of the key feature.
 - C] Social service initiatives specifically undertaken to contribute during the pandemic by the Anubhuti team in tie up with the institute level efforts and other NGOs.
4. The members discussed several suggestions for further activities. Some of the ideas floated were: to hold a student design competition to celebrate the World Toilet Day in the month of November, to initiate a thesis forum where past students can be invited to present their thesis work, to encourage the students to participate in online competitions and certificate courses etc.
5. The meeting concluded by a vote of thanks by the IQAC co-ordinator.

Mahatma Education Society's
Pillai College of Architecture, New Panvel
Internal Quality Assurance Cell

Date: 09 December 2020

NOTICE

A meeting of the members of the IQAC will be held on

16 December 2020 at 12.30 pm, at the conference room to discuss the following agenda:

1. To review the concluded semester and to discuss the processes to be adopted for next semester again to be conducted with remote learning.
2. To discuss the activities conducted and planned during the academic year.

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09/12/2020

Prof. (Dr.) Sudnya Mahimkar

Principal

Chairperson, IQAC

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Minutes of the Meeting 3_(2020-21)

Date: 16 December 2020, 12.30 pm, conference room of the college

Agenda:

1. To review the concluded semester and to discuss the processes to be adopted for next semester again to be conducted with remote learning.
2. To discuss the activities conducted and planned during the academic year.

Report:

1. The meeting was chaired by Principal Dr. Sudnya Mahimkar who welcomed the members to the meeting.
2. Dr. Mahimkar informed that the second term of the year will begin in an online mode from 28 December. She updated about the importance of keeping track of the documentation of all the academic, co-curricular and extra-curricular activities.
3. Dr. Mahimkar also updated about the efforts of MES to reach out to the students during the lockdown period. A complementary stationary kit consisting of drawing papers, file cards and instruments was couriered to every student at their respective location.
4. The following activities were conducted variously by faculty teams and student council and documented in the first term:
 - Academic reviews in online mode
 - Faculty meetings in online mode
 - Mentorship programme for students of all years.
 - Value Added Courses: online certificate courses
 - PiCA Alumni Talks: Presentation of professional work by PiCA alumni
 - PiCA Alumni Exchange: Interaction with different senior alumni batches about the impact of Covid situation on their work.
 - PiCA Thesis Forum: Presentation of bachelor's and master's thesis work by recently graduated students.
 - ArchiLogics Series: A webinar series of guest and expert lectures
 - Nirmal 2020: An inter-collegiate design competition to celebrate the UN designated World Toilet Day
 - Student participation in various national and international competition: Transparency, Udaipur Architecture Festival and a few others.
 - Online Publication of VOX, Picagram and Tekton Journal.
 - Social service initiatives by the Anubhuti team during the lockdown period.
5. The above activities are or will remain a regular feature in the academic calendar.

6. For the academic co-ordination, it was decided to conduct class-wise horizontal integration meetings, as customary. Course reports of the concluded semester and course plans for the upcoming one will be collected by the Principal.
7. The meeting concluded by a vote of thanks by the IQAC co-ordinator.

Date: _____

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Signature of the member of the IQAC: _____

Signature of the member of the IQAC: _____

1. To ensure the concluded semester and to ensure the presentation of the course reports to the Principal.
2. To ensure the academic co-ordination and to ensure the presentation of the course reports to the Principal.

Signature of the member of the IQAC: _____

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Chairperson: _____



Mahatma Education Society's
Pillai College of Architecture, New Panvel
Internal Quality Assurance Cell

Date: 25 March 2021

NOTICE

A meeting of the members of the IQAC will be held on
31 March 2021 at 12.30 pm (via Google Meet) to discuss the following agenda:

1. To review the academic and co-curricular activities of the year 2020-21
2. To invite suggestions for the year 2021-22.
3. Any other matter with the permission of the chair.

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25/03/2021
Prof. (Dr.) SudnyaMahimkar
Principal
Chairperson, IQAC



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Minutes of the Meeting 4_(2020-21)

Date: 31 March 2021, 12.30 pm, via Google Meet

Link for the recording:

https://drive.google.com/file/d/1fca5AQsRjjqJiWYrSSkREvbi11_H3ys0/view?usp=sharing

Agenda:

1. To review the academic and co-curricular activities of the year 2020-21
2. To invite suggestions for the year 2021-22.
3. Any other matter with the permission of the chair.

Report:

1. The meeting was chaired by Principal Dr.Sudnya Mahimkar who welcomed the members to the meeting.
2. Prof. Smita Smita Dalvi read out the minutes of the previous meeting and invited missing updates from the members.
3. Prof. Mahimkar informed about the updating of the constitution of the IQAC. Prof. Shrish Jaiswal, Prof. Sarojini Lohot and Prof. Sanghamitra Barthakur replaced the previous members who have left their service.
4. Dr.Mahimkar informed about year-wise google spreadsheet for everyone to keep updating regarding the activities conducted for the college or as a resource person outside.
5. She further informed about successful submission by the college for the first time to NIRF and ARIIA by the college. The data for the same is available on respective websites as well as the college website. This task was co-ordinated by Prof. Shubhangi Bhide and Prof. Sasmit Acharekar.
6. She informed about the suggestion of Dr. Priam Pillai, the COO of MES to include entrepreneurship related guidance by the alumni to current students in the PiCA Alumni Talks. The members accepted this suggestion and accordingly future sessions will be planned. The student representatives also expressed an interest in such mentorship.
7. Rau Tambat, the G.Sec. of Student Council (PiCA Senate) suggested that monthly meetings of each of the 4 houses of the PiCA Senate be held with their respective faculty mentors. It was suggested that the student head of each house will initiate such meetings.
8. Regarding the individual mentorship programme wherein appx. A dozen students are assigned to each faculty member, it was suggested by the student members to make it more effective. Prof. Mahimkar emphasised the need for meeting the mentees individually rather than as a group. Considering the online situation where physical meetings are not possible, Prof. Dalvi suggested to use whatsapp to exchange messages with individual mentees.
9. The student members expressed concern about submission dates of different subjects bunching up together making it hard for them to comply. The faculty members suggested that in such events, internal rearrangement is always possible by mutual communication between the CRs and teachers.

10. Prof. Kavita Pradhan conveyed to the G.Sec. to mobilise the student body for better participation and interaction during several guest webinars organised the college. Prof. Sarojini Lohot expressed concern about reducing levels of student interaction during online classes. In general, the members felt that this was a hard challenge of online mode of instruction.
11. Prof. Sanghamitra Barthakur who heads the Library Committee appraised the members about the discussions held in the committee regarding making the resources available to the students off campus during the pandemic. She suggested to have some online resources available through MES servers. The feasibility of this needs to be explored.
12. Prof. Mahimkar informed about a software for entering data for the SSR of NAAC. She requested the criteria in-charges to use the same.
13. Prof. Smita Dalvi was requested to update the list of activities, covering the entire academic year which should be a part of this MoM.
14. The meeting was concluded with a vote of thanks by Prof. Dalvi.

The following activities were conducted variously by the Principal, the Faculty Teams and Student Council and documented in the academic year 2020-2021. Detailed reports are filed separately.

- Academic reviews in online mode.
- Faculty meetings in online and physical mode.
- IQAC meetings in online and physical mode.
- Class-wise Horizontal Integration meetings in online mode.
- Mentorship programme for students of all years.
- Value Added Courses: online certificate courses.
- PiCA Alumni Talks: Presentation of professional work by PiCA alumni.
- PiCA Alumni Exchange: Interaction with different senior alumni batches about the impact of Covid situation on their work.
- PiCA Thesis Forum: Presentation of bachelor's and master's thesis work by recently graduated students.
- ArchiLogics Series: A webinar series of guest and expert lectures.
- Tetris: the Urban Design Talk Series by the UD department.
- Nirmal 2020: An inter-collegiate design competition to celebrate the UN designated World Toilet Day.
- Student participation in various national and international competitions: Transparency, Udaipur Architecture Festival, ACARA 2020, Eco Niwas Samhita -- ENS, Archumen Quiz, Architectural representation competitions by Daisaria Associates and archresource.
- Online Publication of VOX, Picagram and Tekton Journal.
- Submission of college entry for NIRF and AIIRA.
- Induction of first year students and a week-long orientation programme for skill development.
- Social service initiatives by the Anubhuti team during the lockdown period.
- Student Council activities—extra-curricular and co-curricular, including observing Yoga Day and Marathi Diwas.
- Events related to International Women's Day – campus-wide and by the WDC of the college.

