

Mahatma Education Society's  
**PILLAI COLLEGE OF ARCHITECTURE**  
(Autonomous)  
Affiliated to University of Mumbai  
NAAC Accredited "A" Grade

Dr. K.M. Vasudevan Pillai Campus, Sector 16, New Panvel, Mah. India 410 206.  
Tel.: 022 2745 6100 /2745 1700 / 27481764 Fax: 022 2748 3208  
WEB SITE : [www.pica.ac.in](http://www.pica.ac.in) Email: [pica@mes.ac.in](mailto:pica@mes.ac.in), [pica.panvel@gmail.com](mailto:pica.panvel@gmail.com)  
ISO : 21001:2018; 9001:2015



Date: 23<sup>rd</sup> June 2025

## **CONSTITUTION OF INTERNAL QUALITY ASSURANCE CELL FOR AY 2025- 2026**

As per guidelines for the Creation of Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) by accredited Institutions (AQAR format in line with the revised Manual of Universities, with effect from the academic year 2023-24), the IQAC was constituted in PiCA under the chairpersonship of the Principle. The role of the IQAC is to help PiCA in planning and monitoring quality related activities and to ensure cross-sectional participation in the institution's quality-enhancement activities.

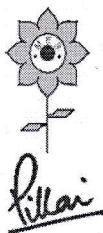
### **Introduction**

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, institutions need to channelize its efforts and measures towards promoting the holistic academic excellence including the peer committee recommendations.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies by IQAC to remove deficiencies and enhance quality like the "Quality Circles" in industries.

### **IQAC – Vision**

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.



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## Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

## Strategies

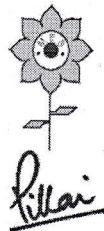
IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

## Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities,



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including adoption and dissemination of best practices;

- h) Development and maintenance of institutional database through MIS for the purpose of maintaining / enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

### Benefits

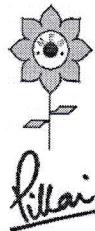
IQAC will facilitate / contribute to

- a) Ensure clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- c) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- d) Provide a sound basis for decision-making to improve institutional functioning;
- e) Build an organised methodology of documentation and internal communication

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

### The list of the IQAC members is as follows:

Sr. No.	Name	Designation	Position	Mobile no.	Email Id.
1	Dr. Sudnya Mahimkar	Principal	Principal, Chairperson and Head of Institute	9969168272	<a href="mailto:sudnyamahimkar@mes.ac.in">sudnyamahimkar@mes.ac.in</a>
2	Dr. Pragnesh Shah	Management Representative	Associate Professor, Dept of Electronic and Telecommunication Engg.	9820123504	<a href="mailto:pragneshshah@mes.ac.in">pragneshshah@mes.ac.in</a>
3	Prof. Sasmit Acharekar	Associate Professor	IQAC Coordinator	9819573108	<a href="mailto:sasmita@mes.ac.in">sasmita@mes.ac.in</a>
4	Prof Neha Deshpande	Assistant Prof.	IQAC Co-Coordinator	9920133812	<a href="mailto:nehadeshpande@mes.ac.in">nehadeshpande@mes.ac.in</a>



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5	Prof. Sarojini Lohot	Professor	Member (Teaching Staff)	9890946152	<a href="mailto:slohot@mes.ac.in">slohot@mes.ac.in</a>
6	Prof. Rupali Vaidya	Associate Professor	Member (Teaching Staff)	9819948979	<a href="mailto:rupalivaidya@mes.ac.in">rupalivaidya@mes.ac.in</a>
7	Prof. Ajita Deodhar	Associate Professor	Member (Teaching Staff)	9819168033	<a href="mailto:ajitadeodhar@mes.ac.in">ajitadeodhar@mes.ac.in</a>
8	Prof. Sayalee Kulkarni	Assistant Prof.	Member (B.Sc. Interior design Co-ordinator)	8779689286	<a href="mailto:sayaleekulkarni@mes.ac.in">sayaleekulkarni@mes.ac.in</a>
9	Prof. Ashwini Bhosale	Associate Prof.	Member (Teaching Staff)	9820540609	<a href="mailto:ashwini.patil@mes.ac.in">ashwini.patil@mes.ac.in</a>
10	Mrs. Biji Jayakumar	Librarian	Member (Non-Teaching Staff)	9702797570	<a href="mailto:bjaykumar@mes.ac.in">bjaykumar@mes.ac.in</a>
11	Mrs. Radhika Sathe	Superintendent	Member (Non-Teaching Staff)	9920409079	<a href="mailto:radhikasathe@mes.ac.in">radhikasathe@mes.ac.in</a>
12	Aditi Raul	Student	General Secretary Students Council, Student Representative	9405954544	<a href="mailto:raditi23barch@student.mes.ac.in">raditi23barch@student.mes.ac.in</a>
13	Mr. Mohan Devda	Parent	Parents of Yash Devda (3rd year B. Arch)	9833115958	<a href="mailto:manojdevda7@gmail.com">manojdevda7@gmail.com</a>
14	Ar. Raj Mhatre	Alumni (Architect)	Alumni Nominee	9833702040	<a href="mailto:dean.soa@aiktc.ac.in">dean.soa@aiktc.ac.in</a>
15	Mr. Prakash Shingarpure	Entrepreneur Engineer	Industry Expert (Members from the profession)	9820897990	<a href="mailto:prakashshirngarpure@mes.ac.in">prakashshirngarpure@mes.ac.in</a>
16	Mr. Subodh Bhide	NGO	Bharat Vikas Parishad, Panvel	9987087168	<a href="mailto:sbhide@mes.ac.in">sbhide@mes.ac.in</a>

Prof.(Dr.) Sudnya Mahimkar  
 Principal **PRINCIPAL**  
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